

**2004
TAKOMA PARK
ANNUAL RENT REPORT
JULY 1, 2003 - JUNE 30, 2004**

Please mail this report to *Jean Kerr, Housing & Community Development (HCD), 7500 Maple Avenue, Takoma Park, MD 20912*, on or before September 30, 2004, as required by Article 5, Section 6-504 of the Takoma Park Code.

1. **RENTAL PROPERTY ADDRESS:**

2. **LICENSE NUMBER:**

3. **OWNER:**

Name: _____ Address: _____
Phone Number: () _____ City _____ State _____ Zip _____

4. **MANAGING AGENT OR RESIDENT MANAGER:**

Name: _____ Address: _____
Phone Number: () _____ City _____ State _____ Zip _____

5. Number of Rental Units in the Property: _____

6. Do the Rents include Utilities? Yes _____ No _____
If Yes, which Utilities are Included in the Rent? Gas(cooking) _____ Gas(heating) _____ Electricity _____ Water _____ Other _____

7. Are you Charging any Fees that are Separate from the Rent? Yes _____ No _____
If Yes, List Type of Fees and Amounts _____

8. Were there any Rent Increases or Decreases during the Twelve-Month (12) Reporting Period of **July 1, 2003 - June 30, 2004**? Yes ___ No ___

9. Were the Rent Increases or Allowable Increases based on a Capital Improvement or Hardship Petition filed before the Commission on Landlord-Tenant Affairs (COLTA)? Yes _____ No _____
If Yes, Date Filed _____ Petition Case# _____

* You **must** fill in **all** Rent Increases/Decreases, Allowable Increases, Dates of Increases/
 * Decreases and Dates of Allowable Increases in Rents (COLUMNS F-J) taken during
 * during **July 1, 2003 - June 30, 2004.**

[illegible]

11. Please **sign your name, fill in your title and date** on the lines below.

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE.

Signature

Title

Date

PLEASE NOTE: In Accordance With Section 6-504 of The Takoma Park Code, Filing a False Rent Report or Failure to File a Complete Rent Report Shall Constitute a Municipal Infraction For Which a Citation Can Be Issued (\$500). In Accordance With Section 6-504 of The Code, Housing And Community Development Has Set The Deadline For Filing The Report as September 30, 2004, And Failure to Meet This Deadline Shall Constitute a Municipal Infraction.